


Ambassador

COLLEGE OF BIBLE & MINISTRY

2023-2024 Academic Catalog

A photograph showing several students sitting at a table, focused on their studies. They are looking at open books and writing in notebooks. The scene is brightly lit, suggesting a classroom or library setting. The students are wearing casual clothing like plaid shirts.

*Therefore, we are ambassadors for Christ,
God making His appeal through us. We
implore you on behalf of Christ, be
reconciled to God. (ESV)
~2 Corinthians 5:20~*

Displaying God's glory by training Christians with a biblical foundation and equipping them for Christian life and ministry

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This catalog is effective for the 2023-2024 school year.

ACADEMIC CATALOG

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VISION & MISSION

VISION STATEMENT

Ambassador College of Bible & Ministry exists to display God's glory by training Christians with a biblical foundation and equipping them for Christian life and ministry.

2 Corinthians 5:20 - Therefore, we are ambassadors for Christ, God making His appeal through us. We implore you on behalf of Christ, be reconciled to God. (ESV)

MISSION STATEMENT

Ambassador College of Bible & Ministry provides higher education that emphasizes the Scriptures as God's inerrant authority as the foundation for Christ-centered living. Biblical classes, mentoring, and ministry opportunities equip students with knowledge, wisdom, and godly character to be ambassadors for Christ. Our goal is to see each student display a Christ-centered character empowered by the Holy Spirit to fulfill God's purposes in every aspect of life.

2 Timothy 2:2 - and what you have heard from me in the presence of many witnesses entrust to faithful men who will be able to teach others also. (ESV)

CORE VALUES

STATEMENT OF FAITH

- ◇ We believe the Bible to be the only inspired, infallible and authoritative Word of God.
- ◇ We believe that there is one God, eternally existent in three persons—Father, Son, and Holy Spirit.
- ◇ We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal, tangible return in power and glory.
- ◇ We believe that for the salvation of lost and sinful men regeneration by the Holy Spirit is absolutely essential.
- ◇ We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life.
- ◇ We believe in the resurrection of the body for the saved and lost; they that are saved unto the resurrection of life, and they that are lost into the resurrection of damnation.
- ◇ We believe in the spiritual unity of believers in Christ.

GOALS

It is our desire that students will not only complete Ambassador classes with credits and a degree, but that godly character, knowledge of God's Word, and lifelong skills will be instilled in them.

KNOWLEDGE

- ◇ College education with transferrable credits
- ◇ Scripture memorization
- ◇ Daily Bible study in classes and homework
- ◇ Bible content training equivalent to most 4-year Bible college degrees
- ◇ Understanding the importance and relevance of the Bible today

SKILLS

- ◇ Ability to apply biblical knowledge to everyday life
- ◇ Gain a broader perspective of the world and see it from a biblical viewpoint
- ◇ Ability to feed independently on God's Word
- ◇ Public speaking and/or preaching
- ◇ Plan and lead Bible Clubs, youth rallies, quizzing, and special events (ministry degree)
- ◇ Participate in staff meetings & team planning (ministry degree)

GODLY CHARACTER

- ◇ Grow in wisdom
- ◇ Develop habits and tools used in daily Scripture study
- ◇ Develop personal statement of faith
- ◇ Strengthen spiritual disciplines and personal worship
- ◇ Participate in ongoing accountability and mentoring
- ◇ Identify and strengthen personal weaknesses with help of teacher evaluations

AMBASSADOR'S DISTINCTIVES

DEBT-FREE QUALITY EDUCATION

Students receive a high standard of education with affordable tuition. Costs are kept low by having a low overhead as a ministry within a ministry and through our faculty raising support as missionaries to our students. Our standard of education allows credits to transfer to many Christian colleges and universities.

PERSONAL MENTORING

With a low student-teacher ratio, our students have strong support and accountability. We have mentors who will work closely with students and have years of ministry experience. They also have a heart to see students mature spiritually as well as academically.

CHRIST-CENTERED FAMILY

As a ministry team, we develop a family atmosphere at Ambassador College. We seek to honor God in all we do, at work or play. We not only interact with students in the classroom, but also through various social activities outside of the classroom. Staff and students share prayer needs so we can lift up one another in prayer. Interns are welcomed and encouraged to join us each week for staff lunch.

HANDS-ON MINISTRY

All students are encouraged to be engaged in the various local ministries in which our staff members and the staff of Teens For Christ are engaged. This is required of interns, but students in the Bible degree programs are welcomed to participate also. Through the various events, there are opportunities to minister to people in many ways. Interns participate in team planning and staff meetings, as well as learning to run different events. This allows them to put their education to use immediately and learn more through hands-on work.

WHY AMBASSADOR COLLEGE

WHY WE EXIST

HISTORY

Since 1976 Teens For Christ in Wisconsin has trained 6th through 12th grade young people to follow Christ and to live godly lives of service. We are blessed to have made an impact on thousands of teens over the years.

It is an automatic extension of our vision that we would want to see young adults continue to grow and deepen their faith and walk with Christ after they graduate from high school. It is a natural choice for them to continue their spiritual growth within the ministry of TFC and for TFC to offer high school graduates an opportunity to continue growing spiritually while gaining lifelong skills.

Therefore, the Institute for Teen Evangelism was started in 1995 and opened its doors to the first class of ITE students, graduating with a 1-year Essentials of Youth Ministry Certificate. In 2007, ITE expanded to offer students either a 1-year Certificate of Biblical Studies or the Essentials of Youth Ministry Certificate.

In May of 2017, by God's grace, ITE expanded again to a 2-year college, offering students an Associate Degree in Biblical Studies or Christian Ministry in addition to a 1-year Certificate in Biblical Studies. Also in May of 2017, to better represent who we are, the Institute for Teen Evangelism changed its name to Ambassador College of Bible & Ministry.

THE HIGH COST OF COLLEGE CRIPPLES MANY GRADUATES

College can take up to six years to complete a bachelor's degree and cost in excess of \$30,000 per year. This can result in a student with a 4-year degree, a desire to serve God, and a heavy debt load. Regardless of what you plan to do after graduation, that kind of debt load can severely restrict the choices available in career, life and ministry. We offer quality, biblical education at a fraction of the cost.



THERE IS A BETTER WAY

By God's grace, we have designed a program that offers students an associate degree with college-transferrable credits for less than \$8,000. To keep tuition low, all classes are taught by experts and professionals who either volunteer their time or raise support as missionaries.

- ◇ Students may transfer up to two years worth of credits to another Christian college or university for only a fraction of the tuition costs.
- ◇ Interns in the Christian Ministry degree program directly and immediately apply what they are learning and gain real-world experience.
- ◇ Graduates who desire to continue in ministry graduate with necessary skills and Bible training with very little or no college debt, making more job, ministry, and career options available.
- ◇ Graduates who desire to work at Teens For Christ may apply to continue on as staff members, raising missionary support, without a crippling college debt.
- ◇ Low student-to-teacher ratio allows for individualized training, one-on-one help, and close supervision by senior staff members and faculty: students are real people, not just numbers.

WHY CHOOSE AMBASSADOR

At Ambassador College, students will receive all the Bible classes usually taught during four years at a typical Christian college, for a fraction of the cost.

- ◇ Classes are taught from a solid foundation of belief in the reliability and authority of Scripture
- ◇ Christian ministry classes are taught with the added benefit of hands-on training as a staff intern and co-leader in one of the Teens For Christ Bible Clubs
- ◇ The faculty are professionals who not only have the necessary academic credentials but also have years of ministry experience
- ◇ Student-teacher ratio is low so students, staff, and faculty get to know one another well
- ◇ Credits can be transferred to other Christian colleges*

Students are challenged to know what they believe and why they believe it. They are challenged to grow in their knowledge of the Scriptures, their understanding of the Scriptures, and their personal walk with the Lord. They will learn how to read the Scriptures for understanding, rightly dividing the Word of Truth, and applying it to their lives.

Our faculty and staff members have a passion and dedication to come alongside students to see them grow in every area of their lives.

LOCATION AND FACILITIES

All our classroom instruction takes place at the Teens For Christ Ministry Center: 538 Old State Highway 35, Hudson, Wisconsin 54016. The facility is on 8 acres of land just south of Hudson, WI, in the St. Croix River Valley. Being located on the outer edge of town and just across the St. Croix River from the Twin Cities metro area gives us a great location to host a variety of indoor or outdoor activities and still have the benefits of the larger cities.



Whether students are working toward their Associate of Arts in Biblical Studies, Associate of Arts in Christian Ministry, or 1-year Certificate of Biblical Studies, all classes are held at the TFC Ministry Center. Students working toward their Associate of Arts in Christian Ministry will also be assigned to a variety of tasks, events, and ministries which can occur anywhere in the eastern Minnesota/western Wisconsin area in which we serve, with a few out-of-town, overnight events as well.

THE FOLLOWING ARE SCHOOLS THAT HAVE A CREDIT TRANSFER AGREEMENT* AND/OR HAVE ALREADY ACCEPTED OR AGREED TO ACCEPT CREDITS FROM AMBASSADOR COLLEGE

Crown College, St. Bonifacius, MN**

University of Northwestern, St. Paul, MN**

Oak Hills Christian College, Bemidji, MN

Emmaus Bible College, Dubuque, IA

Moody Bible Institute, Chicago, IL

LeTourneau University, Longview, TX

Bethlehem College & Seminary, Minneapolis, MN

Central Christian College of the Bible, Moberly, MO

Maranatha Baptist University, Watertown, WI

Wheaton College, Wheaton, IL

◆ ***Schools in bold print have a written credit transfer agreement with us.*** Conditions may apply, ask the registrar.

*****We have a 2nd agreement with these schools that grants our alumni a tuition discount. See the registrar for the details.***

If you plan to attend a college not listed above, and hope to transfer credits, contact the registrar at tranis@ambassadorcollege.education or 715-808-6073 for assistance.

TESTIMONIALS

WHAT SOME OF OUR ALUMNI HAVE SAID

I loved the 'Learning Bubble' I was in at ITE (now Ambassador College). The discipline of being in God's Word consistently was of great value in my walk with Christ. Also, being 'On Staff' at Teens For Christ fit well with my classes allowing me to be active in ministry work. Thankful.

- Renee (class of 2004)



I knew I wanted to go somewhere with solid biblical teaching. Thus far, I have been challenged to stretch and grow in my relationship with God and have learned many practical life and ministry skills.

- Julianne (class of 2016)



The experience has not in the least been a disappointment.... The portion I have thus far completed has been more rewarding than five whole years of expectations. That's saying a lot.

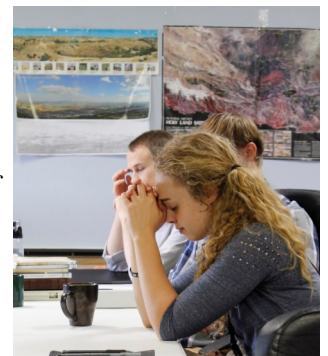
- Ellen (Class of 2017)

I think back on my time at Ambassador, and what stands out to me is 1) Lively and engaging discussions with my professors, and 2) laughing with my classmates. In the small group setting, my relationships with my classmates and professors were intentional and personal. Ambassador is a school for students of the Word, no matter what stage of life they are in. It was filling my tool box with everything necessary to keep me learning and coming back to the Word for life.

- Carissa (Class of 2020)

My year at Ambassador changed the way I read, study, and interpret Scripture. I learned how to ask questions and was equipped with the tools to find answers. I was challenged both spiritually and intellectually, and that experience has been a key contributor to my pursuit of ministry in missions work. Ambassador is a place of spiritual & intellectual growth and offers an educational experience you'd be hard pressed to find anywhere else.

- Anonymous



I've found how to get so much more out of the Bible. I feel like I'm going to reap so many of those benefits in the future now that I've learned how to study the Bible and really dig deep.



- Abram (Class of 2014)

Ambassador College for me has been an opportunity. Not just a chance to learn, but also a chance to put what I am learning, what I am being taught, into action ... and into ministry.... My time here at Ambassador College, it's been a huge blessing, an amazing opportunity.

- Ethan (class of 2021)

STUDENT LIFE

AMBASSADOR COMMUNITY

What comes to mind when you hear the word “community?” Do words like “servant” or “self-sacrifice” enter the picture? Probably not. While we strive to foster a community in which students grow spiritually and academically, we also strive to build a community which loves and serves one another as Jesus did. The heart of Teens For Christ is to serve the youth in our area, demonstrating the love of Jesus to them in such a way that they will give their hearts to Him and serve Him. At Ambassador College, we desire to instill in our students a servant’s heart, living out the love of Jesus in their lives, while they learn and grow spiritually and academically.



Free time at Bible Quizzing Nationals

FACULTY AND STAFF

As staff and faculty of Ambassador College of Bible & Ministry and Teens For Christ, by God’s grace, we will model the same servant spirit we desire to instill in you, our students, and strive to live lives that are above reproach. We seek to allow our Lord Jesus Christ to continue to transform and guide our own lives even as we endeavor to teach these principles to our students.

BUILDING USE

There is a staff lounge and kitchen, equipped with a fridge, microwave, toaster oven, pizza oven, sink, coffee maker, and table and chairs that students may use.

The library and prayer room are available for students to use as a place to study or fellowship.

When not in use, students may also use the classroom as a study place.

STANDARD OF CONDUCT

We believe that Christians should manifest loyalty to Jesus Christ in every area of our lives and acknowledge the Bible as our authoritative guide for our faith and deeds. Therefore, profanity, crude language, sex outside of marriage, drunkenness, pornography, and the use of tobacco or illegal drugs are directly opposed to the lifestyle God desires and are not considered acceptable behavior. 1 Thessalonians 5:22 tells us to abstain from all appearances of evil. We expect staff and students alike to honor this command.

Entertainment should be a reflection of our walk with Christ. All things that students do on their “own time” should be above reproach (Phil. 2:15), for we are ambassadors of Christ wherever we go (2 Cor. 5:20).

Since we are exhorted to not forsake the assembling together with other believers (Heb. 10:25), students are to attend a biblically-based church weekly.

CLASSROOM EXPECTATIONS

Students are expected to attend all classes, be on time and participate in class discussions. Assignments are expected to be completed and turned in on time as required by the professors.

Because we are ambassadors of Christ, our personal appearance, actions, attitudes and words all reflect upon Him. Students represent Ambassador College and Teens For Christ to hundreds of young people and adults across the country. Therefore, they should always appear modest, clean, and well-groomed in public. All clothing is to be modest. In class we ask students to wear dress clothes: no jeans, t-shirts, tank tops, flip flops, or the like.



Classroom

HOUSING

Ambassador College & TFC do not maintain dormitories for students. Area families offer rooms in their homes for students, on an as-available basis. We will help connect students with families, but students and families are responsible for making the specific arrangements.

Although Ambassador College does not have any part in the arrangements between families and students, since students are representing Ambassador, we expect them to be respectful of the family in whose home they are living and to abide by the expectations set forth by that family. Please remember that these families are voluntarily opening their homes to you because of their love for God and desire to help you. Having clear expectations and guidelines ahead of time will help make the transition smooth.

If you need housing, please contact the Ambassador College administrator for assistance.

INTERNET & WIFI

There is Wi-Fi in the building. Students may bring their personal device(s) and ask one of the TFC staff members to help them access the Wi-Fi. There is also a computer in the library that may be used. Under no circumstances may a student access illegal or pornographic websites, or other websites that would be dishonoring to God. This applies to personal devices as well as Ambassador/TFC owned devices.

CHRISTIAN MINISTRY

Students who wish to obtain their AA degree in Christian Ministry are considered Teens For Christ (TFC) staff interns and will be working with area youth. As such, there are additional requirements in working with teens and fulfilling the internship requirements. While the classroom time is all during the day, there are evening and weekend commitments for interns. The following is an overview of the additional requirements:

- ◇ Pass a criminal background check
- ◇ Provide own reliable transportation
- ◇ Dating or courting any legal minor or high school student is strictly prohibited
- ◇ Participate in all TFC Rallies and special events
- ◇ Serve as an assistant coach or table official in the TFC Bible Quiz program
- ◇ 1st Semester interns will visit a few different Bible clubs during the semester
- ◇ Visit a church youth group once a semester
- ◇ Serve as a Bible Club Intern Co-Director, assisting with a weekly club
- ◇ Meet with a mentor (one of the staff members) on a regular basis
- ◇ Attend TFC staff meetings on Thursday mornings
- ◇ Provide your own laptop (optional, but recommended)
- ◇ Due to the intense schedule at Ambassador, we do not recommend that students obtain employment. However, we understand the needs some students have; therefore, we allow students to work a maximum of 20 hours per week, as long as that work does not interfere with Ambassador classes or any intern responsibilities.



A generous donor is purchasing a Logos Bible Software package for all degree-seeking students! You will continue to have and use this software even after graduation.



LOGOS

DEGREE PROGRAMS

At Ambassador we have a fixed, two year curriculum. Students have the option of working towards an **Associate of Arts in Biblical Studies**, an **Associate of Arts in Christian Ministry**, or a 1-year **Certificate in Biblical Studies**. Students working towards their AA in Christian Ministry will have the same classes as students working towards their AA in Biblical Studies as well as the Ministry Essentials class, internships, and one-on-one mentoring. The Certificate in Biblical Studies will be one year of Bible classes that the AA in Biblical Studies requires. The classes may vary depending on which year a student attends, but will include transferable credits and solid biblical teaching for daily life.

ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY:

70 CREDITS

BIB 120 Survey of Old Testament Literature	3 cr.	<p>Students will receive a solid, biblical foundation for life. They will be equipped with skills that will:</p> <ul style="list-style-type: none"> ◆ Aid them in understanding Scripture and applying it to all areas of their lives and our world today ◆ Aid them in knowing what they believe and why ◆ Provide foundational knowledge of the Bible and our world ◆ Provide knowledge and skills to further their education or seek a job within a ministry setting ◆ Aid them in pursuing a bachelor's degree at another Christian college or university ◆ Provide hands-on opportunities to immediately practice what they are learning in the classroom <p>The required internship gives students hands-on experience in ministry. They will get to observe a variety of youth programs and events and participate in planning, assisting leaders, and leading youth events. They will also be staff interns at Teens For Christ where they will gain real-world experience in staff meetings and ministering as part of a ministry team.</p> <p>The Ministry Essentials class will give students the tools they need to be successful in their internships and skills they can apply in any area of ministry.</p> <p>Upon graduation, students with the Christian Ministry degree will have a solid biblical foundation for life, be equipped to apply as a full- or part-time TFC staff member, apply to work in a church or parachurch ministry, or continue their education.</p>
BIB 125 Survey of New Testament Literature	3 cr.	
BIB 210 Biblical Exposition	3 cr.	
BIB 230 Bible Study Methods	3 cr.	
BIB 240 Exposition of Mark	4 cr.	
ENG 110 Writing and Research	3 cr.	
HST 110 Arch. & Geog. of Bible Lands - OT	3 cr.	
HST 120 Church History	3 cr.	
HST 210 Arch. & Geog. of Bible Lands - NT	3 cr.	
HUM 220 Principles of Worship	3 cr.	
MIN 110 Disciple Centered Leadership	3 cr.	
MIN 120 Ministry Essentials	2 cr.	
MIN 130 1st Semester Internship	1 cr.	
MIN 131 2nd Semester Internship	1 cr.	
MIN 140 Evangelism & Missions	3 cr.	
MIN 230 3rd Semester Internship	2 cr.	
MIN 231 4th Semester Internship	2 cr.	
MTH 110 Consumer Math	3 cr.	
PHL 110 Philosophy of Ministry	3 cr.	
PSY 210 Biblical Counseling	3 cr.	
SOC 110 Foundations for Life	3 cr.	
SPE 210 Oral Communication	3 cr.	
THE 110 Survey of Bible Doctrine	3 cr.	
THE 210 Christian Evidences	4 cr.	
THE 250 Biblical Theology	3 cr.	

DEGREE PROGRAMS

ASSOCIATE OF ARTS IN BIBLICAL STUDIES: 62 CREDITS

BIB 120 Survey of Old Testament Literature	3 cr.
BIB 125 Survey of New Testament Literature	3 cr.
BIB 210 Biblical Exposition	3 cr.
BIB 230 Bible Study Methods	3 cr.
BIB 240 Exposition of Mark	4 cr.
ENG 110 Writing and Research	3 cr.
HST 110 Arch. & Geog. of Bible Lands - OT	3 cr.
HST 120 Church History	3 cr.
HST 210 Arch. & Geog. of Bible Lands - NT	3 cr.
HUM 220 Principles of Worship	3 cr.
MIN 110 Disciple Centered Leadership	3 cr.
MIN 140 Evangelism & Missions	3 cr.
MTH 110 Consumer Math	3 cr.
PHL 110 Philosophy of Ministry	3 cr.
PSY 210 Biblical Counseling	3 cr.
SOC 110 Foundations for Life	3 cr.
SPE 210 Oral Communication	3 cr.
THE 110 Survey of Bible Doctrine	3 cr.
THE 210 Christian Evidences	4 cr.
THE 250 Biblical Theology	3 cr.

Students who receive their AA in Biblical Studies will receive a solid, biblical foundation for life. They will be equipped with skills that will:

- ◆ Aid them in understanding Scripture and applying it to all areas of their lives and our world today
- ◆ Aid them in knowing what they believe and why
- ◆ Provide foundational knowledge of the Bible and our world
- ◆ Provide knowledge and skills to further their education or seek a job within a ministry setting
- ◆ Aid them in pursuing a bachelor's degree at another Christian college or university

1-YEAR CERTIFICATE IN BIBLICAL STUDIES 31 CREDITS

Students who receive their 1-Year Certificate in Biblical Studies will have one year of Bible classes, giving them a good foundation for a godly life and credits that transfer to other Christian colleges and universities. They will be equipped with skills that will:

- ◆ Aid them in understanding Scripture and applying it to all areas of their lives and our world today
- ◆ Aid them in knowing what they believe and why
- ◆ Provide foundational knowledge of the Bible and our world
- ◆ Aid them in pursuing an undergraduate degree at another Christian college or university

Core Classes all students will take (15 credits)

BIB 120 Survey of Old Testament Literature	3 cr.
BIB 125 Survey of New Testament Literature	3 cr.
BIB 230 Bible Study Methods	3 cr.
THE 110 Survey of Bible Doctrine	3 cr.
THE 250 Biblical Theology	3 cr.

Classes for 2021 - 2022 school year (16 credits)

BIB 240 Exposition of Mark	4 cr.
HST 110 Arch. & Geog. of Bible Lands - OT	3 cr.
HST 210 Arch. & Geog. of Bible Lands - NT	3 cr.
MIN 140 Evangelism & Missions	3 cr.
PSY 210 Biblical Counseling	3 cr.

Classes for 2022-2023 school year (16 credits)

BIB 210 Biblical Exposition	3 cr.
HST 120 Church History	3 cr.
HUM 220 Principles of Worship	3 cr.
SOC 110 Foundations for Life	3 cr.
THE 210 Christian Evidences	4 cr.

ACADEMIC POLICIES

ACADEMIC INTEGRITY

Ambassador College of Bible and Ministry is grounded on biblical principles and truth, including integrity and honesty. We expect these principles to be reflected in the classroom, students' coursework, and internships.

Cheating, plagiarizing, violating copyright laws, using the same assignment for multiple classes (without prior permission), or assisting another student in any of these activities violates academic integrity. Such violations will be confronted and may result in disciplinary action including, but not limited to, reduction in grade, probation, or dismissal.

ACADEMIC YEAR

Ambassador College operates on an academic semester consisting of approximately 15 weeks of classes. We hold classes in the fall and spring of each year, Mondays, Tuesdays, Wednesdays, and Fridays. Students in the Christian Ministry program will also attend Teens For Christ staff meetings on Thursdays and participate in TFC Bible clubs, quizzing, and rallies.

Since our curriculum is program-based, not course-based, we strongly recommend that students start in the fall semester. However, we will allow students to start in the spring. If they wish to earn a degree, they may need to take classes over a longer period of time. Contact the Ambassador administrator for more information on this.

CREDIT HOUR DEFINITION

We use the federal definition of a credit hour:

An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately 15 weeks for one semester of credit, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

STUDENT CLASSIFICATIONS

Full-time: student who is registered for 12 or more semester credits

Part-time: student who is registered for 1-11 credits

Non-Degree: a student who is registered for at least one class (for credit or auditing), but is not working towards a degree or certificate

First Year: full-time student who has earned less than 30 credits

Second Year: full-time student who has earned 30 or more credits

TEXTBOOKS

Ambassador College provides textbooks for each class. Books are on loan to students for the semester in which they need the book and are to be returned at the end of the semester. If a student wishes to keep any book, they will have the option to purchase it at the end of the semester for a reduced cost.

COURSE LOAD

Both the AA in Biblical Studies and Christian Ministry are program-based. Most classes are offered on a rotating schedule and not available every year. Therefore it is strongly recommended that students take the full course load each semester, which consists of 15-16 credits for the AA in Biblical Studies and 17-18 credits for the AA in Christian Ministry (including the internship).

Students seeking the one-year Certificate in Biblical Studies are also encouraged to take the full course load offered each semester.

ADDING OR DROPPING A COURSE

Once classes have started, a student may add or drop a class by speaking with the registrar and filling out an add/drop form. These need to be done in a timely manner (usually within the first week or two of classes, depending on how much instruction time has passed). A course dropped in a timely manner will not adversely affect the student's GPA, and will be indicated with a "W" on the transcript. A course dropped late or dropped while failing may adversely affect the student's GPA and will be indicated with "WF" on the transcript. Approval from the president and instructor are required to add or drop a course.

COURSE SUBSTITUTION OR WAIVER

Ambassador College reserves the right to substitute or waive a course requirement. Students must submit a formal request to the registrar and obtain approval from the president. There may be a fee associated with course substitutions. See the registrar for information.

REPEATING A COURSE

Should a student fail a required course it will likely have an adverse affect on his/her graduation date. The student will have to wait until the next time that course is offered in order to complete the class. Alternately, the student may submit a proposal for independent study. The president will review and accept or decline the proposal. The student will be notified of the president's decision within 14 days of submission.

AUDITING A COURSE

A course may be audited with the president's and instructor's approval. Assignments and exams are not required to be completed, nor will the instructor be expected to grade any assignment or exam. Ambassador College will not maintain official records/transcripts of audited classes. For information on applying, see "Non-Degree Students" under Admissions.

HIGH SCHOOL STUDENTS

High school juniors and seniors may register for an individual class with a parent's permission and minimum high school GPA of 3.0. Tuition would be the Per Credit rate. For students who successfully complete classes and decide to attend Ambassador College of Bible & Ministry full-time as a degree seeking student, the tuition paid for individual classes may be deducted from the cost of tuition for the semester(s) in which the completed classes are taught again.

ATTENDANCE

Attending classes is vital to learning, and students are expected to regularly attend all classes. Circumstances may arise that interfere with a student's ability to attend class. In general, a student who misses more than 10% of a class may automatically fail the course. Under certain circumstances, the "Extended Absence Policy" may apply. See the Student Handbook for more information.

EXTENDED ABSENCE

A student who must be absent from classes for an extended period may complete his/her current courses if:

1. The absence is due to a physical or mental health illness, death in the family, hospitalization, or similar circumstance. Documentation may be required.
2. The absence is not to exceed 49% of the semester.
3. The student is current with all course assignments, exams, and responsibilities.
4. The student has a GPA of 2.0 or better for the current semester.
5. The student is not on academic probation.
6. The instructor is willing to continue working with the student through the absence.

GRADING SYSTEM

Ambassador College of Bible & Ministry uses a 4.0 grading system with plus and minus designations.

A	Excellent	4.00	C	Satisfactory	2.00
A-	Excellent	3.67	C-	Satisfactory	1.67
B+	Good	3.33	D+	Poor	1.33
B	Good	3.00	D	Poor	1.00
B-	Good	2.67	D-	Poor	0.67
C+	Satisfactory	2.33	F	Fail	0.00

I Incomplete

AU Audit*

R Repeated class (highest grade earned will be reflected on the transcript)

W Withdrawn from class*

WF Withdrawn late or while failing

P Passed a pass/fail class*

IP In Progress*

* not included in GPA

INCOMPLETE GRADES

Instructors may assign a grade of "incomplete" if they believe the student has a valid reason for not completing coursework during the semester, and if they have reason to believe the student will complete the coursework before the start of the next semester.

APPEALING A GRADE

A student may appeal a grade within 45 days of the date the final grade is made available to the student. The appeal should first be made to the instructor. If a student disagrees with the instructor's decision, an appeal may be made in writing to the president.

If the grade error is clerical, the appeal may be made at any time prior to graduation.

GRADUATION REQUIREMENTS

To graduate, a student must successfully complete all required courses and applicable internships in their selected degree program within a timely manner (see Degree Completion Timeframe), be in good standing, and have a cumulative GPA of 2.0 or higher. The student must have a minimum of 31 credits to receive the Certificate in Biblical Studies, a minimum of 62 credits to receive the AA in Biblical Studies, and a minimum of 70 credits, including 6 credits in ministry internships, to receive the AA in Christian Ministry.

Diplomas and transcripts will only be released after a student's account is paid in full.

DEGREE COMPLETION TIMEFRAME

A degree or certificate is to be completed within 150% of the customary time period. One-year certificates are to be completed within 3 semesters, associate degrees within 6 semesters.

For extenuating circumstances that prevent a student from completing the degree in a timely manner, the student may speak with the president about possible alternatives.



TRANSFER CREDITS

Ambassador College does not accept transfer credits for the one-year Bible Certificate.

Students may be able to transfer up to 15 credits toward an associate degree. The registrar is responsible for transfer reviews. General policy:

1. Credits will be reviewed on a course by course basis and must be earned at an accredited school or a school acknowledged by Ambassador College of Bible & Ministry
2. A grade of 2.0 or better on a 4.0 scale, or the equivalency, must have been earned
3. No more than 15 transfer credits will be accepted toward an associate degree
4. Only credits will transfer in; no grades will be calculated into a student's GPA
5. The cost to review potential credit transfers is \$50 per submission

See the registrar for more information.

CHANGE OF DEGREE PROGRAM

Students who wish to change their degree program must speak with their advisor and the director of internships.

CURRICULUM CHANGES

Ambassador College reserves the right to revise curriculum as needed.

Any course may be cancelled due to insufficient enrollment.

WITHDRAWING FROM THE PROGRAM

A student wishing to withdraw from the program must fill out a withdrawal request form and speak to the president. Withdrawals requested after the 10th day of classes may adversely affect the student's GPA. Withdrawals requested on or before the 10th day of classes will not be reflected on the transcript.

PROGRAM DISMISSAL

Any flagrant violation of rules or policies or failure to meet the academic requirements in place for graduation in a timely manner are considered reasons for dismissal from the program. Dismissal from and re-entry into the program will be decided by an ad hoc committee including the president, and may include other staff or faculty.

Any student who has been dismissed and wishes to be re-admitted may file a formal appeal with the president.

ACADEMIC STANDING

For a student to be in good standing academically, a cumulative GPA of 2.0 or better must be maintained, and a semester GPA of 2.0 or better must be maintained.

Academic Warning: A student whose semester GPA is less than 2.0 shall be placed on academic warning for the following semester. A student on academic warning must maintain a cumulative GPA of 2.0 or better to prevent being placed on academic probation.

Academic Probation: A student whose cumulative GPA is below 2.0 after being on academic warning will be placed on academic probation for the following semester. An ad hoc committee may limit the credits a student on probation may take and may suspend his/her internship.

Suspension: A student who fails to raise his/her cumulative GPA to 2.0 or better after one semester of probation may be suspended or dismissed from the school. Suspended students will not be allowed to enroll in classes the next semester. A suspended student may apply for re-enrollment. Those applications must be submitted to the registrar no later than one month prior to the start of the semester in which the student wishes to enroll.

If a prerequisite course is failed, the student will have to wait to take the requisite class until after he/she has passed the prerequisite class.

A failed course will also adversely affect the GPA. When a course is repeated, the highest earned grade will be recorded on the transcript..

ACADEMIC OR DISMISSAL APPEALS

Appeals regarding academic matters (suspension, probation, academic dismissal, requirements, etc.) or non-academic dismissal must be made in writing within three weeks of the decision in question and submitted to the president. An ad hoc appeals committee, including the president and any other pertinent faculty or staff, will convene.

A student who is reinstated after a suspension or dismissal will be on warning for the first term back. He or she will be required to adhere to the regulations set forth by the committee. If the student fails to meet the requirements, he or she may be permanently dismissed.

GRIEVANCE POLICY

The student grievance policy purposes to resolve concerns/disputes that involve an Ambassador College or TFC staff member or faculty or an Ambassador College policy that is not already addressed in another policy. The student should always try to resolve an issue with the individual or the person responsible for the policy first. If the issue cannot be resolved in this manner, a formal complaint may be filed in writing with the president, stating the facts of the complaint and what the desired outcome is.

PRIVACY OF STUDENT RECORDS *

The Family Education Rights and Privacy Act of 1974 (FERPA) guarantees students three rights in regard to their educational records: the right to inspect and review their educational records, the right to seek to amend their educational records, and the right to have some control over the disclosure of information from their educational records.

Students may review their records when the registrar's office is open. Records may not be removed from the office.

Ambassador College of Bible & Ministry may disclose certain information about students without their consent or knowledge and without violating FERPA regulations. This is done through directory information. Students may request that their information remain confidential by contacting the registrar. Information published prior to a confidential request submission cannot be retracted.

TRANSCRIPT REQUESTS *

Transcripts must be requested in writing (Data Privacy Act of 1974), and submitted to the registrar's office. The transcript fee is \$5.

**Note: Currently, Ambassador College administration is exempt from FERPA regulations, but we choose to operate within its guidelines to the best of our ability.*

FACULTY & STAFF

REV. JAMES CICHESI

President & Faculty

Executive Director, Teens For Christ



- * M.Div., Liberty University
- * B.S. in Church and Educational Ministries, Liberty University
- * B.S. in Journalism, UW-River Falls
- * Graduate of Christ Unlimited Bible Institute
- * Thirty plus years of ministry experience

DEBRA KATHAN

Adjunct Faculty



- * M.S. in Education: Student Personnel Services, UW-La Crosse
- * B.S. in Education: Speech and Mass Communications, UW-La Crosse
- * Human Resources Administrator, 30 years
- * Adjunct Faculty, UW-River Falls

RICHARD KATHAN

Adjunct Faculty



- * M.S. in Education: Student Personnel Services, UW-La Crosse
- * B.S. in Biology, emphasis in Chemistry, Coaching, UW-La Crosse
- * Assistant Registrar, UW-River Falls, 35 years

DR. ROBERT LILLO, PH.D.

Adjunct Faculty



- * Ph.D., Central Baptist Theological Seminary
- * Th.M., Northwest Baptist Seminary (Corban University School of Ministry)
- * BS in Biblical Studies, Western Baptist College (Corban University)

DR. J.E. HARVEY MARTIN, PH.D.

Adjunct Faculty



- * Ph.D., Trinity Evangelical Divinity School
- * Th.M., Dallas Theological Seminary
- * Th.B., Multnomah School of the Bible
- * Elem. Teach. Cert., London Teacher's College

DANIEL RADKE

Admissions Representative, Faculty



- * M.A. in Biblical & Theological Studies, Knox Theological Seminary
- * M.Ed. in Teaching and Learning, Maranatha Baptist University
- * B.A. in Biblical Studies and BS in History, University of Northwestern

TAUNYA RANIS

Administrator, Registrar, & Faculty



- * M.A. in Christian Studies, emphasis in theology, Crown College
- * B.S. in Education, UW-La Crosse
- * Thirty plus years of ministry experience

JEFF WRIGHT

Internship Director



- * Bible Club Director, Teens For Christ
- * Thirty plus years of ministry experience
- * Graduate of Christ Unlimited Bible Institute

COURSE DESCRIPTIONS

Note: Most classes are offered every other year. See "Schedule of Classes" for more information.

BIBLICAL STUDIES

BIB 120 - Survey of Old Testament Literature

This course provides an overview of every book of the Old Testament and gives attention to special issues such as creation, the covenants, and the prophecies that lead to Christ's first and second comings. The student is taught how to apply the practical principles of the Old Testament to ministry and practical Christian living. *3 Credits*

BIB 125 - Survey of New Testament Literature

This course surveys the entire New Testament with special emphasis on the life of Christ and the growth of the early church. Special attention is given to the historical and cultural background of the first century and its influence on the teachings of Christ and the church. Evangelism and the principles of Christian living are emphasized in the epistles of Paul, John and Peter. *3 Credits*

BIB 140 - Independent Biblical Study

An intensive, supervised investigation of a biblical or theological topic by an individual student. Enrollment and topic selection are by permission of the instructor and department chair. *1-3 Credits*

BIB 210 - Biblical Exposition

This is an exposition of a book of the Bible that is not offered in another class. The book that will be studied is at the discretion of the instructor and may vary from year to year. *3 Credits*

BIB 230 - Bible Study Methods

This course is designed to acquaint students with the principles of Inductive Bible Study through theory and practice. Methods of interpretation, laws of structure, and study of the various genres are emphasized. Students are trained to study the Bible utilizing a ten-step process combined with twelve approaches to deepen their understanding of biblical truth. They examine how to communicate the Bible to various age groups. *3 Credits*

BIB 240 - Exposition of Mark

This course will allow the student to learn and apply the principles of inductive study. Through step-by-step analysis of the book of Mark, the student will learn the procedures for analyzing paragraphs, discerning meaning, discovering author's purposes, and relating paragraph to paragraph and chapter to chapter. This inductive study process can be applied to every book of the Bible and even to secular literature. *4 Credits*

ENGLISH

ENG 110 - Writing and Research

This course covers basic writing and research skills needed for college-level work. Students will learn the fundamentals of effective writing. The skills learned in this class will aid students in every other class requiring written papers and research. Students will also gain life skills learning how to research information. *3 Credits*

HISTORY

HST 110 - Archaeology and Geography of Bible Lands - OT

This course covers the Old Testament era, acquainting the student with archaeological discoveries and the culture surrounding major Bible events. Special attention will be given to recent discoveries, so that students will be able to better understand the motivations and purposes of the biblical characters. *3 Credits*

HST 120 - Church History

This course is a survey of the history of Christianity from its beginnings to the 21st century. It explores significant people, movements, events, and theological developments that have shaped the church. Special attention is given to considering how insights from the Christian past inform contemporary faith and practice. *3 Credits*

COURSE DESCRIPTIONS

HST 210 - Archaeology and Geography of Bible Lands - NT

This course covers the geography and sites of interest involved in major New Testament events. Students will learn how geography impacted events in the Bible, and will gain new understanding of NT events by visualizing the places where those events took place. Prerequisite: HST 110. *3 Credits*

HUMANITIES

HUM 220 - Principles of Worship

This course will look at worship from a broad aspect, examining the various expressions of worship, both individually and corporately. Students will be challenged to examine their understanding of worship as well as various aspects and expressions of worship, individually and corporately. Throughout, the attributes of God will also be studied to gain greater understanding of who God is and why we worship Him. *3 Credits*

MINISTRY

MIN 110 - Disciple Centered Leadership

This course builds a framework of servant leadership for the cause of the Great Commission. The implications of this approach will be considered with reference to leadership in a ministry or organizational context. Through readings, lectures, case studies, a reflective journal, and guest speakers who are practicing leaders, students will gain knowledge and competence for leading others in the process of discipleship and leadership development. *3 Credits*

MIN 120 - Ministry Essentials

This course will provide the student with basic skills for Christian ministry. It will focus on an assortment of programs for youth such as leading weekly Bible clubs, games, message times, camp ministry, mission trips and leadership training. Skills learned in this class will be applied in their internships. *2 Credits*

MIN 130 - 1st Semester Internship

The first semester will expose interns to a variety of youth Bible Clubs, focusing on learning through observation. The student will also receive hands-on training and practice through helping with special events. *1 Credit*

MIN 131 - 2nd Semester Internship

Interns will be assigned to a specific Bible Club and begin hands-on experience leading various aspects of youth ministry. They will give their testimony this semester, work with special events and quizzing, and attend staff meetings. *1 Credit*

MIN 140 - Evangelism & Missions

This course will help prepare students for biblical, God-glorifying personal evangelism and global missions in a culturally and ethnically diverse world. They will gain understanding of cultures, worldviews, a variety of evangelistic and missions strategies and methods, and contemporary issues in sharing the gospel. *3 Credits*

MIN 210 - Independent Ministry Study

An intensive, supervised investigation of a topic in Christian ministries by an individual student. Enrollment and topic selection are by permission of the instructor and department chair. *1-3 Credits*

MIN 220 - Ministry Internship

Students enter into a mentoring relationship with a qualified mentor and participate in 3 or more hours of ministry per week over the course of a semester. Mentor approval and ministry participation are by permission of the instructor and department chair. *1-4 Credits*

MIN 230 - 3rd Semester Internship

Interns will build on what they learned 2nd semester, leading more comprehensive parts of their club, giving a prepared message, assisting with special events and quizzing, and attending staff meetings. *2 Credits*

COURSE DESCRIPTIONS

MIN 231 - 4th Semester Internship

Interns will build on what they learned 3rd semester, taking more of a leadership role in their assigned club, giving a prepared message, assisting with special events and quizzing, and attending staff meetings. *2 Credits*

MATH

MTH 110 - Consumer Math

This course will largely focus on personal finances from a biblical perspective including topics such as biblical stewardship, budgeting, giving, saving, debt, insurance, retirement and more. *3 Credits*.

PHILOSOPHY

PHL 110 - Philosophy of Ministry

This class will focus on foundational ideas, attitudes, worldviews and objectives for Christian life and ministry. Special emphasis will be placed on developing a personal Biblical worldview, and on making ministry a lifestyle. *3 Credits*

SOCIOLOGY

PSY 210 - Biblical Counseling

This course will examine the following aspects of biblical counseling: definitions, history, biblical and theological implications, models and theories, characteristics and qualities of counselors, personality disorders, major difficulties facing the different age groups and biblical solutions. *3 Credits*

SOC 110 - Foundations for Life

This course is designed to provide information that is foundational to college academic success and personal, social, and spiritual growth. Topics are focused in four areas: college-level academic skills, life management skills, relationship issues, and personal spiritual development. *3 Credits*

SPEECH

SPE 210 - Oral Communications

This course examines skills for effective oral communications and public speaking. Students will engage in experiences intended to improve their speaking and listening skills across a broad spectrum of situations including public communication, small group interaction, interpersonal communication, relaying information in a teaching or leading role, and interviewing. *3 Credits*

THEOLOGY

THE 110 - Survey of Bible Doctrine

This course will provide the student with an overview of Christian theology. Special emphasis will be given to doctrines such as the Scriptures, the nature of God, the plan of God, Christ, the Holy Spirit, man, sin, salvation, prayer, the church, angels, and end of days. *3 Credits*

THE 210 - Christian Evidences

This course is designed to train students to give a solid, logical defense for their faith. Emphasis is placed on the use of evidence, God's existence, the Scriptures, Bible prophecy, the life and work of Christ, assorted objections to Christianity, the Bible's relationship to science, the Great Flood, and Evolution/Creation. *4 Credits*

THE 250 - Biblical Theology

This course surveys the redemptive-historical narrative of the whole Bible culminating in Christ with an emphasis on major biblical-theological themes such as covenant, God's glory, kingdom, messiah, mission, the people of God, and temple. Special attention will be given to the New Testament use of the Old Testament, typology, and theological systems which seek to explain the unity and diversity of the Bible. This course will put the Bible together in such a way that students will understand how all the pieces fit together to make up the whole. *3 Credits*

SCHEDULE OF CLASSES

Fall: Odd Calendar Years (2023)

BIB 240 Exposition of Mark³ (4 cr.)
BIB 120 Survey of OT Literature³ (3 cr.) (1-yr students only)
HST 110 Arch. & Geography of Bible Lands- OT³ (3 cr.)
MIN 110 Disciple Centered Leadership (3 cr.)
MIN 130 Internship*¹ (1 cr.)
MIN 230 Internship*² (2 cr.)
MTH 110 Consumer Math (3 cr.)
SPE 210 Oral Communications (3 cr.)
THE 250 Biblical Theology³ (3 cr.) (1-yr students only)
16 credits 1-year certificate
16 credits Bible degree program
17-18 credits Ministry degree program

Spring: Even Calendar Years (2024)

BIB 125 Survey of NT Literature³ (3 cr.) (1-yr students only)
BIB 230 Bible Study Methods³ (3 cr.)
HST 210 Arch. & Geography of Bible Lands- NT³ (3 cr.)
MIN 120 Ministry Essentials*¹ (2 cr.)
MIN 131 Internship*¹ (1 cr.)
MIN 140 Evangelism & Missions³ (3 cr.)
MIN 231 Internship*² (2 cr.)
PSY 210 Biblical Counseling³ (3 cr.)
THE 110 Survey of Bible Doctrine³ (3 cr.)
15 credits 1-year certificate
15 credits Bible degree program
17-18 credits Ministry degree program

Fall: Even Calendar Years (2024)

BIB 120 Survey of OT Literature³ (3 cr.)
BIB 210 Biblical Exposition³ (3 cr.)
BIB 230 Bible Study Methods³ (3 cr.) (1-yr students only)
ENG 110 Writing & Research (3 cr.)
MIN 130 Internship*¹ (1 cr.)
MIN 230 Internship*² (2 cr.)
PHL 110 Philosophy of Ministry (3 cr.)
THE 110 Survey of Bible Doctrine³ (3 cr.) (1-yr students only)
THE 210 Christian Evidences³ (4 cr.)
16 credits 1-year certificate
16 credits Bible degree program
17-18 credits Ministry degree program

Spring: Odd Calendar Years (2025)

BIB 125 Survey of NT Literature³ (3 cr.)
HST 120 Church History³ (3 cr.)
HUM 220 Principles of Worship³ (3 cr.)
MIN 120 Ministry Essentials*¹ (2 cr.)
MIN 131 Internship*¹ (1 cr.)
MIN 231 Internship*² (2 cr.)
SOC 110 Foundations for Life³ (3 cr.)
THE 220 Biblical Theology³ (3 cr.)
15 credits 1-year certificate
15 credits Bible degree program
17-18 credits Ministry degree program

*Ministry degree students only.

¹ First Year students only.

² Second Year students only.

³ 1-Year Certificate classes.

Note: Ambassador College reserves the right to change the schedule without notice.

ACADEMIC CALENDAR

FALL SEMESTER 2023

- ◆ August 21 - Orientation
- ◆ August 22 - Tuition due in full
- ◆ August 22, 23, 25, 28, 29 - Block Class, 8:30 am-3:30 pm
- ◆ August 30 - Regular class schedule starts
- ◆ September 4 - Labor Day, no classes
- ◆ Week of September 11 - Bible Clubs start
- ◆ October 7 - Bible quiz
- ◆ October 14 - Ministry Rally
- ◆ November 4 - Bible quiz
- ◆ November 10-11 - Ministry Rally
- ◆ November 22-26 - Thanksgiving Break
- ◆ December 2 - Bible quiz
- ◆ December 15 - Last day of classes
- ◆ December 18-20 - Finals

SPRING SEMESTER 2024

- ◆ January 6 - Bible quiz
- ◆ January 12-13 - Leadership Conference
- ◆ January 15 - Tuition due in full
- ◆ January 15, 16, 17, 19 Block Class
- ◆ January 22 - Regular class schedule starts
- ◆ February 3 - Bible quiz
- ◆ February 10 - Championship quiz
- ◆ February 17 - Quiz Mini-camp
- ◆ February 23 - No Classes
- ◆ February 23-24 - Quizzing Iowa Tournament
- ◆ March 22-23 - Bible quizzing regionals
- ◆ March 27– April 1 - Spring break
- ◆ April 24-28 - Bible quizzing nationals
- ◆ May 13-15 - Finals
- ◆ May 18 - Graduation

Events in blue are required for students in the Ministry Degree Program.

Note: Calendar is subject to change without notice.

Updated September 2022

ADMISSIONS

Ambassador College of Bible & Ministry is a nondenominational Christian college that welcomes students who have a heart for the Word of God and profess Jesus to be their Lord and Savior regardless of age, race, gender, physical ability, and national or ethnic origin.

FAITH IN JESUS CHRIST

Students must profess faith in Jesus Christ, be growing Christians, and have a love for the Word of God. They must also agree to Ambassador College's Statement of Faith (see page 4).

ACADEMIC ABILITY

Applicants must demonstrate that they are academically prepared to study at the college level. This is shown through a variety of ways, including grade point average, diplomas and/or degrees earned, and ACT or SAT scores.

HIGH SCHOOL JUNIOR OR SENIOR

A high school junior or senior may apply to take an individual class. A high school cumulative GPA of 3.0 or better (on a 4.0 scale) and parental approval are required. The application for an individual course must be completed, including the \$50 non-refundable application fee. Students who continue to take classes in consecutive semesters may have the consecutive registration fee(s) waived, only paying the fee for the initial registration.

If a student chooses to attend Ambassador College after graduating high school, credits earned will be considered as early college credits. Up to 12 early college credits may be accepted and applied towards a degree. Tuition paid for individual classes may be deducted from the semester tuition in which those classes are offered again. Contact the registrar or the president for more information.

NON-DEGREE STUDENTS

Non-degree students who are not taking a full semester of classes should complete the application form for individual courses.

Non-degree students who are taking a full semester should complete the application for full time students, but may not need to submit ACT/SAT scores or transcripts. Contact the registrar for information.

APPLICATION REQUIREMENTS (FULL TIME STUDENTS)

1. Have a high school degree or the equivalent.¹
2. Complete the online or paper application.
3. Submit the \$50 non-refundable fee with the application form. This fee may be waived for those who were students in the previous semester. Contact the registrar for information.
4. Provide references from 3 adults. One must be a pastor or youth minister. Give each individual a reference form and Ambassador College envelope (available at the office) and ask them to mail the completed form to the office:

Ambassador College
Attention: Admissions
PO Box 920
Hudson, WI 54016

Applications are considered incomplete until all 3 references are received.

5. Send your high school transcript to the Ambassador College office. If you have at least 12 college credits, not to include early college credits, then your college transcript should be sent to the office instead.¹
6. Submit your ACT (our code is 7839) or SAT score. Minimum of 17 on the ACT or 920 on the SAT is required¹. (Waived for those who have been out of high school for 5 years or more, or those who are submitting a college transcript with at least 12 college credits, not to include PSEO credits).
7. Attend a biblically-based church weekly.
8. Those in the Christian Ministry degree program must complete a Teens For Christ job application as you will be a staff intern.
9. Those in the Christian Ministry degree program must complete the Criminal Background Check release form. Since you will be working with minors, we must run a criminal background check on you.

Any applicant with questions should contact the registrar at the office: 715-808-6073

¹Full-time students who are not seeking a degree may have these requirements waived. Contact the registrar.

FINANCIAL INFORMATION

APPLICATION FEE

A \$50 non-refundable fee is due with any application. Part-time students who apply for individual classes in consecutive semesters may have this fee waived for the consecutive semester(s), only paying the fee for the initial registration. A full-time student who was a part-time student in the previous semester may also have their registration fee waived. See registrar for information.

TUITION

Tuition is due by the first day of class for the semester.

Tuition for full-time students includes:

- ◇ Tuition for 12-18 credits taken per semester
- ◇ Textbooks & printed materials
- ◇ For students in the ministry degree program, all TFC events in which students participate as part of their internship requirements (including lock-ins, leadership conference, rallies, and Bible Quiz Regionals and Nationals). *Note: Students who are not in the ministry degree program may still participate in TFC events, but they are responsible for any associated costs.*

Full-Time Student: \$1,875 per semester up to 18 credits. The full amount must be paid by the first day of class for each semester*. Once you are enrolled as a full-time, degree seeking student, your tuition rate will not go up as long as you remain an enrolled student in good standing.

Part-Time Student - Individual Classes: \$135 per credit. The full amount must be paid by the first day of classes*.

Auditing Classes: \$100 per class. The \$50 application fee will be applied to the cost of the class. The full amount must be paid by the first day of classes*.

***Late Fee:** A \$50 late fee will be added to any tuition not paid in-full by the first day of class.

FORMS OF PAYMENT

All fees and tuition may be paid by check or cash directly to Teens For Christ. Online payments are also accepted with an added 3% charge.

OUTSTANDING BALANCES

Students with outstanding balances at the end of a semester may not be allowed to enroll for the next semester until the balance is paid in full.

Students will not be able to receive grades, transcripts, or their signed certificate or diploma until all tuition is paid in full.

SPOUSE SCHOLARSHIP

Any full-time, degree-seeking Ambassador College student who is paying full tuition may also register his/her spouse at half of the normal tuition cost.

REFUND POLICY

If a student withdraws from the school, the official withdrawal date is the date the registrar receives the completed withdrawal form. Ambassador College issues tuition refunds based on the following scale:

- ◇ Prior to the first day of class = 100% of tuition⁺ will be refunded.
- ◇ Days 1 -14 of the semester = 75% of tuition⁺ will be refunded.
- ◇ Days 15-28 of the semester = 50% of tuition⁺ will be refunded.
- ◇ Day 29 and later = no refund

⁺ If a student has received any books or printed materials, those must be returned prior to the refund being issued or the cost of the materials will be deducted from the refund. In addition, the cost for any TFC events the student attended will be deducted from the refund.

DISMISSAL FROM PROGRAM

A student dismissed from the program is not subject to any refund regardless of date of dismissal.

TEENS FOR CHRIST

AMBASSADOR COLLEGE OF BIBLE & MINISTRY IS A MINISTRY OF TEENS FOR CHRIST

Teens For Christ is a non-denominational youth ministry with headquarters in Hudson, Wisconsin. We minister to teens in the St. Croix Valley, eastern Minnesota and western Wisconsin.



Belize Mission Trip

TEENS FOR CHRIST IS DEDICATED TO FOUR MAJOR PURPOSES:

1. Reaching teens with the Gospel of Jesus Christ
2. Helping teens to grow spiritually
3. Guiding teens into discipleship with Christ
4. Involving teens in local church congregations



Bible Quizzing Nationals

MINISTRIES TO YOUTH:

1. Weekly Bible Clubs in many communities
2. Bible Quizzing
3. Rallies
4. Teen Leadership Training
5. Preachers Of the Word fishing trips
6. Local, national, and international mission trips
7. Summer Camp



TFC Summer Camp

BOARD OF DIRECTORS

Rev. James D. Cicchese, Executive Director

Mr. Randy Cudd, President

Mr. Art Perri, Vice President

Mr. Joshua Stein, Secretary

Mr. Brad Alzen, Treasurer

Mr. Steve Runge

Mr. Art Wellnitz, Board Member

For more information about the ministries of Teens For Christ visit: www.teens4christ.com

LEGAL DESCRIPTION AND IRS INFORMATION

Teens For Christ is a nondenominational youth ministry. We are tax-exempt under IRS guidelines for 501(c)(3) organizations. All finances are raised locally, spent locally, and governed by an unpaid Board of Directors from a variety of local churches.

Ambassador

COLLEGE OF BIBLE & MINISTRY

2 Corinthians 5:20

*Therefore, we are ambassadors for Christ,
God making His appeal through us.
We implore you on behalf of Christ,
be reconciled to God. (ESV)*



Displaying God's glory by training Christians with a biblical foundation and equipping them for Christian life and ministry.



Ambassador College of Bible & Ministry
538 Old State Highway 35
P.O. Box 920
Hudson, WI 54016

Revised September 2022

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